



ADJUTANT GENERAL'S CORPS



MOS 42F20 - Description

The personnel information system management specialist operates and manages field personnel information systems, trains and assists system users, or monitors system activities.

Duties for MOS 42F20 are:

- Performs duties and functions of the preceding skill level and supervises field personnel information systems
- Determines personnel requirements, establishes work priorities, organizes work schedules, assigns duties and instructs subordinates in work techniques and procedures
- Reviews cyclic and other reports to assess systems performance
- Maintains liaison with servicing data processing facility and field managers of interfaced systems
- Prepares and monitors plans for supporting mobilization

